# **Application For Employment at Oak Terrace Resort**

We consider applicants for all positions without regard to race, color, religion, creed, gender, national origin, age, disability, marital or veteran status, sexual orientation, or any other legally protected status.

(PLEASE PRINT) Position(s) Applied For: Date of Application: Middle Name Last Name First Name Address City State Zip Code Telephone Number(s) Social Security Number Email If you are under 18 years of age please provide your Date of Birth: Yes 2. Have you ever filed an application with us before? No Yes Have you ever been employed with us before? 3. No \_\_ Yes 4. Are you currently employed? No 5. May we contact your present employer? Yes No Are you prevented from lawfully becoming employed in this country because of Visa or Immigration Status? Yes No

Proof of citizenship or immigration status will be required upon employment.

hear about this opporti	unity?		
lable to work:	Full Time	Part Time	Temporary
e would you be availabl	e for work?		
ently on "lay-off" status	and subject to recall?	Yes	No
vel if the job requires it?		Yes	No
·	misdemeanor felony	Yes Yes	No No
e explain			
Name & Address	Course of Study	Yrs.	Degree/Diploma
	e would you be available ently on "lay-off" status rel if the job requires it? en convicted of any crim sex-related or child explain	e would you be available for work?  ently on "lay-off" status and subject to recall?  rel if the job requires it?  en convicted of any crime? conviction will not necessarily  misdemeanor  felony  sex-related or child abuse related offenses	ently on "lay-off" status and subject to recall?  Yes  Yel if the job requires it?  Yes  Yen convicted of any crime? Conviction will not necessarily disqualify an applican  misdemeanor  Yes  felony  Yes  sex-related or child abuse related offenses  Yes  e explain

### **Employment Experience**

Start with your present or last job. Include any job related military service assignments and volunteer activities. You may exclude organizations which indicate race, color, religion, gender, national origin, disabilities or other protected status.

1. Employer	Dates Employed
Address	
Telephone #	<del>-</del>
Job Title	Hours per Week
Work Performed	Supervisor
Reason for Leaving	
2. Employer	Dates Employed
Address	
Telephone #	
Job Title	Hours per Week
Work Performed	Supervisor
Reason for Leaving	
3. Employer	Dates Employed
Address	
Telephone #	
Job Title	Hours per Week
Work Performed	Supervisor
Reason for Leaving	

If you need additional space, please continue on separate sheet of paper.

## **Additional Information**

	Address	
	Name	Phone #
	Address	
	Name	Phone #
	Address	
	Name	Phone #
<u>Ref</u>	ferences	
14.	State any add application.	itional information you may feel may be helpful to us in considering your
13.	experience.	ecial job related skills and qualifications acquired from employment or other
12	Summariza cr	ocial ich related skills and qualifications acquired from employment or other
12.	(You may exclud	nal, trade, business or civic activities and offices held.  e membership which would reveal gender, race, religion, national origin, age, ancestry,  r protected status.)

#### **Applicants Statement**

I certify that answers given herein are true and complete to the best of my knowledge. I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision.

This application for employment shall be considered active for a period of time not to exceed 45 days. Any applicant wishing to be considered for employment beyond this time period should inquire as to whether or not applications are being accepted at that time.

I hereby understand and acknowledge that, unless otherwise defined by applicable law, any employment relationship with this organization is of an "at will" nature, which means that the Employee may resign at any time and the Employer may discharge Employee at any time with or without cause. It is further understood that this "at will" employment relationship may not be changed by any written document or by conduct unless such change us specifically acknowledged in writing by an authorized executive of this organization.

In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in discharge. I understand, also, that I am required to abide by all rules and regulations of the employer.

Signature of Applicant	 Date

#### FOR PERSONNEL DEPARTMENT USE ONLY

		on(s) interviewed for
Date of Interview		
Interviewer(s)		
Remarks		
Employed	Yes No	Date of Employment
Department(s)		
lob Title(s)		
Rate/Salary		
	Bv	
	Name/Title	Date
	Name, nue	
	NOTES	